



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

**Graduate Apprentice Laboratory Technician,
Faculty of Engineering and Physical Sciences**



Salary: Grade 4 (£23,700 p.a.)

Reference: EPSPE1111

Location: Leeds campus

Closing date: Wednesday 31 July 2024

Fixed-term for 3 years

We are open to discussing flexible working arrangements

Graduate Apprentice Laboratory Technician, School of Chemical and Processing Engineering.

Do you have an aptitude for science and in particular working in a laboratory environment? Would you like to train as a Chemical and Process laboratory technician in one of the UK's top Universities?

We are looking for a Chemistry Graduate, eager to start their career as a Chemical and Process Engineering Technician. We are working with [CSR Scientific Training](#) who provide the [Level 6 Laboratory Scientist](#) apprenticeship programme, designed to propel your career in the realm of laboratory sciences. CSR Scientific Training are a pioneer in online education, providing a dynamic learning experience tailored to cultivate your expertise and accelerate your career.

Whether you're a recent graduate or seeking to enhance your existing qualifications, this program provides a comprehensive framework for continuous growth and advancement in the field of technical careers.

You will be mentored by one of our senior technicians in our laboratories, where you will be given specific training in this area. On completion of your training, you will have an ideal skill set to go on to a successful career as a technician, having learnt several disciplines associated with working in a laboratory environment.

What does the role entail?

As a Graduate Apprentice Laboratory Technician, your main duties will include:

- Undertaking routine operation of analytical equipment;
- Taking personal responsibility for the preparation of materials, samples and reagents;
- Being responsible for routine calibration and maintenance of equipment;
- Maintaining records of consumable levels and equipment, and purchase requisition stock to maintain an acceptable level;
- Being responsible for the safe disposal of hazardous waste within specified guidelines;
- Portable Appliance Testing of equipment and keeping appropriate records;
- Taking part in regular team meetings with technicians;



- Working in accordance with health and safety procedures, hazard, risk, COSHH assessments and local policies and procedures;
- Undertaking manual handling of laboratory equipment and movement of gas cylinders, using correct manual handling processes;
- Engaging fully with the relevant training courses for the apprenticeship and actively engaging in learning during the course of your day-to-day role.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

What will you bring to the role?

As a Graduate Apprentice Laboratory Technician, you will have:

- A BSc in Chemistry;
- Proven numeracy skills, for example as evidenced by a minimum of Grade 4 (A*-C) at GCSE or equivalent in Maths;
- Proven written and oral communication skills, for example as evidenced by a minimum of Grade 4 (A*-C) at GCSE or equivalent in English;
- Evidence of an aptitude for laboratory work, with an interest in applied Chemistry subjects and a willingness to learn new skills in this area;
- Good interpersonal and verbal and written communication skills;
- Developed organisational skills with the ability to complete tasks within set time frames;
- The ability to work proactively and independently, and also as part of a wider support team;
- Excellent IT skills (particularly Microsoft packages);
- The ability to perform manual handling duties, for example as required to move laboratory equipment.

How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information. Applications should be submitted by 23.59 (UK time) on the advertised closing date.



Contact information

To explore the post further or for any queries you may have, please contact:

Sarah Myers, Technical Services Manager, Faculty of Engineering and Physical Sciences

Tel: +44 (0) 113 343 8191

Email: S.L.Myers@Leeds.ac.uk

Additional information

Course attendance

This apprenticeship will involve attendance on courses relevant to the role. Time at college will be on a day release basis. Course work and any additional study required will be undertaken in your own time.

Faculty and School Information

Further information is available here on the research and teaching activities of the [Faculty of Engineering and Physical Sciences](#), the [School of Chemical and Process Engineering](#) and the [Bragg Centre](#).

A diverse workforce

As an international research-intensive university, we welcome students and staff from all walks of life and from across the world. We foster an inclusive environment where all can flourish and prosper, and we are proud of our strong commitment to student education. Within the Faculty of Engineering and Physical Sciences we are dedicated to diversifying our community and we welcome the unique contributions that individuals can bring, and particularly encourage applications from, but not limited to Black, Asian and ethnically diverse people; people who identify as LGBT+; and people with disabilities. Candidates will always be selected based on merit and ability.

The Faculty of Engineering and Physical Sciences are proud to have been awarded the Athena SWAN [Silver](#) Award from the Equality Challenge Unit, the national body that promotes equality in the higher education sector. Our [equality and inclusion webpage](#) provides more information.



Working at Leeds

We are a campus-based community and regular interaction with campus is an expectation of all roles in line with academic and service needs and the requirements of the role. We are also open to discussing flexible working arrangements. To find out more about the benefits of working at the University and what it is like to live and work in the Leeds area visit our [Working at Leeds](#) information page.

Information for disabled candidates

Information for disabled candidates, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at hr@leeds.ac.uk

Criminal record information

Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position; however, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our [Criminal Records policy](#). You can find out more about required checks and declarations in our [Criminal Records information](#).

Salary Requirements of the Skilled Worker Visa Route

This role is not eligible for Skilled Worker visa sponsorship. Information on other visa options is available at: <https://www.gov.uk/browse/visas-immigration/work-visas>

